

# PAPER PREPARATION AND SUBMISSION INSTRUCTIONS FOR EUSIPCO 2005 (WORD EXAMPLE FILE)

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## ABSTRACT

EUSIPCO 2005 welcomes the submission of high-quality papers in all areas of Signal Processing. This manuscript (Microsoft® WORD example file) uses preformatted WORD styles which adhere to the format and style instructions for EUSIPCO 2005. These instructions are presented and some general information regarding paper preparation and submission is provided.

## 1. GENERAL INFORMATION

The purpose of the instructions collected in this manuscript is to specify the format and style of admissible EUSIPCO 2005 papers and to facilitate paper submission and review. First of all, here is some general information about the paper preparation, submission, and review process.

- Papers submitted to EUSIPCO-2005 must describe original, unpublished work. The papers must contain a complete description of the ideas presented and applicable research results
- Papers must conform to the format and style specified in Section 2. The deadline for the submission of full papers is Jan. 22, 2005. The maximum paper length including figures and references is four (4) pages. No person may appear as author (first author or coauthor) on more than four papers.
- Based on comments from the reviewers, it will be possible to make changes to your paper before it is submitted in its final, camera-ready form on May 4, 2005.
- All submitted papers that conform to the style instructions specified in Section 2 will be reviewed by anonymous reviewers, selected by the conference committee for their demonstrated knowledge of particular topics. The review process will be carried online and the results of the reviewing will be posted on this website, and authors will also be notified of the review results by email.
- Accepted papers will be published in the EUSIPCO 2005 Proceedings (CD-ROM).
- Three best paper awards will be presented to authors with student status. The student author's name must appear first on the paper. If you are eligible,

please check the appropriate box during the submission process.

- At least one author of each accepted paper must register for the conference no later than May 4, 2005. (The EUSIPCO 2005 registration site will be opened in due time)

## 2. PAPER FORMAT AND STYLE

In case of acceptance of your paper, the electronic paper version (PDF or PS file) submitted by you will be directly reproduced in the EUSIPCO 2005 Proceedings. Your strict adherence to the format and style specifications described in this section is required to maintain uniformity of appearance throughout the Proceedings.

### 2.1 Format

- The maximum paper length including figures and references is four (4) pages.
- **Do not put page numbers on your document.** We will add appropriate page numbers to accepted papers when the conference proceedings are assembled.
- All material must fit in a 176 x 240 mm (6.93 x 9.45 inch) area with a left margin of 17 mm (0.67 inch) and a top margin of 25 mm (1 inch). On the first page, the top margin has to be 32 mm (1.26 inch).
- All text must appear in two columns with a column spacing of 6 mm (0.24 inch). Figures and tables may span the two columns if necessary.

### 2.2 Style

- All text must be single-spaced.
- The recommended font size is 10 point. The font size must be at least 9 point (capital letters at least 2 mm high) and at most 11 point.
- The recommended font is Times Roman or Times New Roman.

#### 2.2.1 Title Area

- The paper title is to appear in boldface capital letters, centered across the top of the two columns on the first page. The recommended font size for the paper title is 13 point.

- The name(s) of the author(s) should appear below the title in italic letters, followed by the affiliation(s), address(es), and email address(es).

#### 2.2.2 Abstract

- The paper abstract appears below the title area on the first page as the first item on the left-hand column.
- Allow 11 mm (0.43 inch) vertical space between title area and abstract.
- The abstract should not contain more than 150 words.

#### 2.2.3 Headings

- Major headings should be numbered and appear in boldface capital letters, centered within the respective column.
- Subheadings should be numbered, left aligned in the respective column, and in boldface letters.
- Sub-subheadings—if they cannot be avoided—should be left aligned in the respective column and in italic letters; they may be numbered.

#### 2.2.4 Equations

Equations should be centered within the respective column, e.g.,

$$C = \frac{1}{2} \log_2 \left( 1 + \frac{P}{\sigma^2} \right). \quad (1)$$

We recommend labeling only those equations that are referenced in the paper.

#### 2.2.5 Figures and Tables

- All figures and tables must be referred to in the paper. They must be numbered and have captions.
- Figures and tables should be placed at the top of the respective page if possible. "Wide" figures and tables may span the two columns.
- For acceptable resolution and easy PS->PDF conversion, we recommend to use Encapsulated PostScript (EPS) format for vector graphics and Tagged Image File (TIF) format for pixel graphics. The resolution should be at least 300 dpi.

#### 2.2.6 References

- References are numbered either in order of appearance in the paper or in alphabetical order.
- They are referred to by the respective reference number enclosed by square brackets (e.g., [2]).

### 3. PAPER SUBMISSION

Papers must be submitted through the EUSIPCO 2005 submission site at

<http://www.suvisoft.com/eusipco2005/>

When entering the electronic submission system for the first time, you will have to "sign up" to get a user ID and password.

- Accepted file formats are PDF (preferred) and PS. All PS files will be converted to PDF by the paper submission system. To avoid problems, it is recommended that authors perform the PS->PDF conversion themselves and submit a PDF file.

- All fonts used must be embedded in the PDF or PS file. However, Asian fonts must not be used nor embedded. Documents that do not print correctly on a PostScript printer cannot be accepted. (When printing the PDF file, make sure that the "shrink to fit" box is not checked!)

In addition to uploading their paper, authors are required to provide the following information (ASCII text) via the submission web site:

- Paper title,
- Affiliations, email addresses, and mailing addresses for each author
- Text file containing paper abstract text, in ASCII text format (for copying and pasting into web page form) (no more than 150 words), and
- Two topic areas for the paper.

To submit your document and author information, go to the 'Paper Submission' link on the EUSIPCO 2005 homepage:

<http://www.eusipco2005.org/>

After you submit the information on the paper title, abstract text, review category, and author contact information, the system will display a page with the data that you entered so that you may verify its accuracy. If you need to change the data to fix a mistake, you may use the back button on your browser to return to the information entry form. After approval of your data, you may choose your document file for upload at the bottom of the verification page. Your browser will upload your file to the EUSIPCO 2005 server. At the end of a successful upload, you will see a confirmation page displaying the paper number that is assigned to you, and email message will be sent to the authors' email addresses to confirm that the file has been uploaded. If you do not see the confirmation page after uploading your file, we may not have successfully received your file upload. If you encounter trouble, contact the paper submission support at:

[support@suvisoft.com](mailto:support@suvisoft.com)

### 4. REVIEW PROCESS

Your submitted paper will be converted to PDF format by the submission system if necessary, then visually inspected by our submission system staff to assure that the document is readable and meets all formatting requirements to be included in a visually pleasing and consistent proceedings publication for EUSIPCO-2005. If our submission inspectors encounter errors with your submitted file, they will contact you to resolve the issue. If your paper passes inspection, it will be entered into the review process. A committee of reviewers selected by the conference committee will review the documents and rate them according to quality, relevance, and correctness. The conference technical committee will use these reviews to determine which papers will be accepted for presentation in the conference. The result of the technical committee's decision will be communicated to the submitting authors by email, along with any reviewer comments if there were any.

## 5. REGISTER FOR THE CONFERENCE

Be sure that at least one author registers to attend the conference using the online registration system available through the conference website:

<http://www.eusipco2005.org/registration.asp>

Each paper must have at least one author registered. The **payment must be received** by the deadline of the author registration.

## 6. IMPORTANT DATES

Paper submission deadline: January 22, 2005

Notification of acceptance: April 4, 2005

Camera-ready final paper: May 4, 2005

Deadline for authors' registration: May 4, 2005

## REFERENCES

[1] A. B. Author, *Title of Book*. Address: ABC Press, 2000.

[2] A. B. Author and C. Author, "Title of journal paper," *Journal*, vol. 1, pp. 11–25, Jan. 1999.

[3] A. B. Author, C. Author, and D. E. Author, "Title of conference paper," in *Proc. EUSIPCO 2005*, Antalya, Turkey, September 4–8, 2005, pp. 221–224.